



# How to complete your payment

Digital payments are easy with our new payment portal, powered by Earnnest.

The payment link you received from us will take you to our payment portal. Enter your email address and click **Send code**. (You'll get a one-time-use code to that email address.) Type your code and click **Continue**.

1

**Create Earnnest account**  
Let's get you setup with an Earnnest account. First, tell us a little bit about yourself.

First Name  
Russell

Last Name  
Smith

Phone Number  
(512) 968-4232

Email  
russell+tm@earnnest.com

**Create Account**

By clicking "Create account" you agree to Earnnest's Terms and Conditions and Privacy Policy.

## Create your account

Add your information to create your Earnnest account and click **Create account**.

Note: We recommend completing your payment on the same device you started with.

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**Payments made easy and secure**  
To get started we need to complete these steps:

- Payment fee details**  
We'll ask you a few questions about your payment and set it up for you.
- Confirm your identity**  
Our process is fast, secure and complies with federal laws for real estate payments. We never store your personal information.
- Select bank account to pay from**  
We offer instant account verification for most banks. We never see or store sensitive banking information.

**Start**

## Start your payment

When you're ready to start your payment, click **Start**.

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Fill out the amount and details below.

**Amount**  
Amount

**Details**  
Property Address  
Loan Officer

**Save details**

## Add payment details

Fill in the details of your transaction using the form provided. Click **Save details**.

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**Confirm Identity**  
In order to protect you and your payment, we need to confirm your identity.

**Identity data**

Legal first name  
Russell

Legal last name  
Smith

SSN (last 4)  
1234

Date of birth

**Current residence**

Street address

Address 2  
City

State  
Zip code

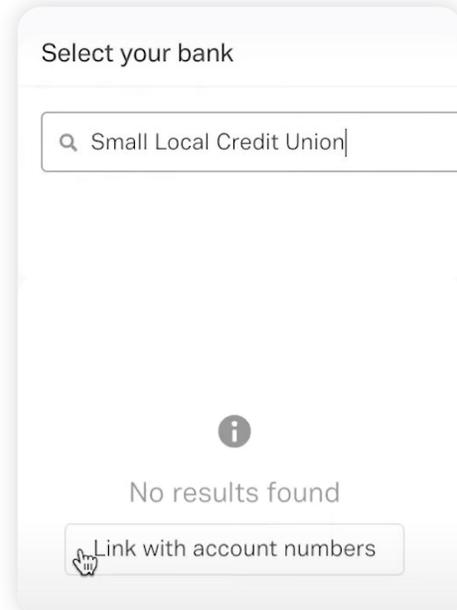
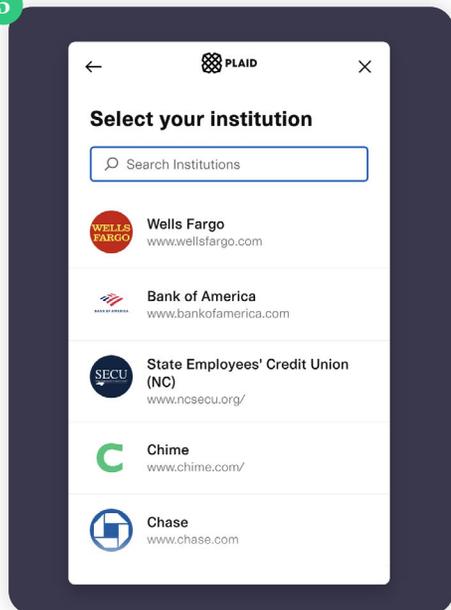
**Continue**

## Confirm your identity

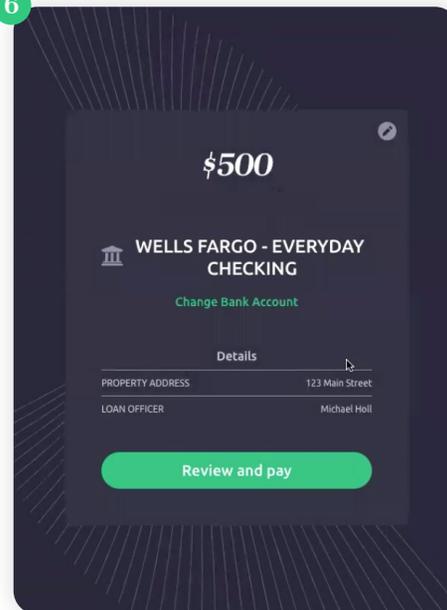
In order to protect you and your payment, we need to confirm your identity.

Complete the form with your information and click **Continue**.

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## Access your payment portal

Scan the QR code below with your phone camera to be directed to your payment portal.

Type the URL below directly into your browser to access your payment portal.

### Add your bank account

Enter your bank and log in using your online banking credentials. If you don't use online banking, or if your bank doesn't support this feature, select **Link with account numbers**.

#### Option 1: Instantly verify

We use Plaid for instant verification. Plaid is the industry standard for secure, instant account verification.

Log into your bank and select the account you want to use.

#### Option 2: Link with account numbers

- Enter your name and answer the questions about your account type.
- Enter routing + account number.
- Within 24-48 hours, 1¢ will be deposited in your account along with a verification code.
- Return to Earnnest. Click **Verify**.
- Enter the three-letter code.
- Click **Continue**.

### Review your payment

You're almost done! Review the payment details. If you need to edit any information, use the edit button.

When you're ready, click **View and pay**.

You will have an opportunity to review everything, then click **Pay**.

That's it! Your payment is now complete.

We'll keep you updated via email as your payment processes.

## Troubleshooting & Support

You can reach us at [support@earnnest.com](mailto:support@earnnest.com) or call us Mon-Fri 8am-8pm EST toll-free [1-888-870-2336](tel:1-888-870-2336).